



Horizon Business Concepts, Inc.

Accounting & Business Management Software

Version 6.10 Upgrade Notes

October 15, 2009

Operations Status

Version 6.10 has now been released as Gold. The primary enhancements in this version relate to the new credit card gateway for Multi Service, so there should be little change to the rest of the operations in the program that you're used to. Some of our larger customers have already been using this new version for several weeks and have reported no major issues. However, as with any new release, it's wise to keep your backups up to date and always check any important reports on a regular basis.

Don't Forget Your Licensing!

Don't forget you **MUST** have new licensing to run Version 6.10. If your IT guy is going to install version 6.10 on Saturday night, *please* make sure you've gotten your new licensing the week before *and* make sure he knows where it is so it doesn't turn into an emergency tech support call at 11pm on Saturday night. You may think this is obvious, but it happens so often during new version update cycles our techs fight to see who has to take the pager the first few weeks after a major update goes out.

Pre-Installation Notes

Installing Version 6.10 as a new install is no different from earlier *TotalFBO*® versions.

Installing Version 6.10 as an update to Version 6.0 is just like any other update to the 6.0 series, and most users will find that it proceeds very quickly. It is **NOT** necessary to install the program files to a separate home directory.

However, if you are using any previous version of *TotalFBO*®, you **MUST** upgrade to Version 6.0 first. This is because of the major changes to the database structure, credit card processing, and inventory processing, that occurred with the release of Version 6.0. Note that your 5.30 database **MUST** be on build 5.30.034 or later to be able to update it to version 6. Please obtain the Version 6.0 Upgrade Notes document and follow instructions carefully before proceeding to install your update to Version 6.1.

Installing Version 6.10

If you have installed Version 6.0, simply download and run the update-only file (ie, Tfv610nnn.exe).

After installation of the update, run the User Utility program as you normally would to enter your Version 6.10 licensing. Then you should start the program normally from one workstation to allow the database to update. Once that is complete, other users can log in normally and their workstations should update automatically (assuming they were set up using the WSSETUP program.)

Updating Credit Card Processor to Use New Multi Service Gateway

Version 6.10 contains the programming necessary to use the new Elavon gateway URLs which are now effective for U S Bank bank card processing. Note that the existing bank card URLs will cease to function at midnight, October 31, 2009.

After successfully updating to Version 6.10, you must make a simple change to your credit card processor record(s) which use these gateways:

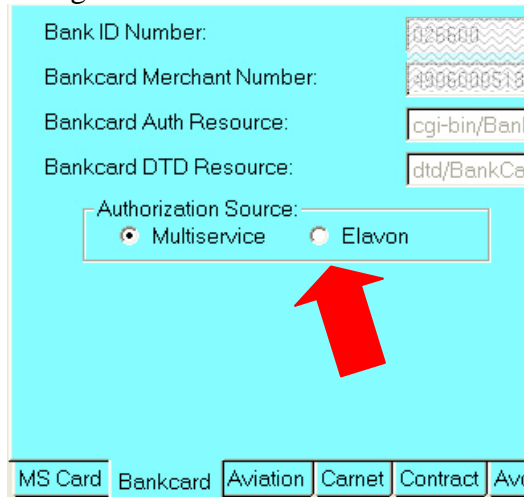
- AirBP
- Avfuel
- Multi Service
- Chevron
- Shell

1- First verify that all credit card batches have been closed. We recommend that you do this check at a time when no other users are in the program, or else administratively lock the program to prevent a new charge from being added while you are making the changes to your processor records.

2- Then go to **Receivables> Update Credit Card Files > Update C/C Processors.**

3- Select the processor record you need to change and then click on the **Update Processor Setup** button.

4- On the **Bankcard** tab, simply change the radio button selection to “Elavon” and OK the record.



The screenshot shows a web form for updating credit card processor settings. The form has a light blue background and contains the following fields:

- Bank ID Number: 025600
- Bankcard Merchant Number: 4906000513
- Bankcard Auth Resource: cgi-bin/Bank
- Bankcard DTD Resource: dtd/BankCa
- Authorization Source: A radio button group with two options: Multiservice and Elavon. A large red arrow points to the Elavon radio button.

At the bottom of the form, there are several tabs: MS Card, Bankcard, Aviation, Carnet, Contract, and Avc. The Bankcard tab is currently selected.

Now run a test transaction to be sure that all is well. If you have any issues, contact Tech Support immediately. Note that it is possible to change the radio button selection back to “Multiservice” so that you can continue operations while any issues with the new gateway are resolved.

As always, if you have any problems or questions, don't hesitate to email support@hbcinc.com, or call in for tech support during our normal business hours at 918-355-3469.

Sincerely,
George Lehmann
Horizon Business Concepts